

CCSD21 SCHOOLS



2 Cooper Middle School
Tel. 847-520-2750



 Holmes Middle School
Tel. 847-520-2790



 London Middle School
Tel. 847-520-2745



 Field Elementary School
Tel. 847-520-2780



 Frost Elementary School
Tel. 847-803-4815



 Kilmer Elementary School
Tel. 847-520-2760




 Longfellow Elementary School
Tel. 847-520-2755



 Poe Elementary School
Tel. 847-670-3200



 Riley Elementary School
Tel. 847-670-3400



 Tarkington Elementary School
Tel. 847-520-2775



 Twain Elementary School
Tel. 847-520-2785



 Whitman Elementary School
Tel. 847-520-2795



 Hawthorne Early Childhood School
Tel. 847-465-7290



District 21 Community Service Center & Administrative Office
Tel. 847-537-8270



Welcome to Hawthorne Early Childhood School

2025-2026 School Year

ABOUT THE DISTRICT

Formed in 1948, Community Consolidated School District 21 (CCSD21) is located in Cook County, about 30 miles northwest of Chicago. The District serves students in grades PK-8 from six communities: Arlington Heights, Buffalo Grove, Mount Prospect, Northbrook, Prospect Heights, and Wheeling.

Mission: *Maximize the achievement and honor the uniqueness of every student, every day*

Core Values: *Equity, Whole Child, Engagement, Stewardship, Continuous Improvement, Trust & Respect, Partnership, Accountability, and Growth Mindset.*

Vision: *CCSD21 strives to empower every student, every day, in every school.*

CCSD21 develops an annual report to highlight the yearly accomplishments of the district. To view the latest Impact Report, please visit: ccsd21.org/annual-impact-report

The District 21 Community Service Center and Administrative Office is located at 959 W. Dundee Road, Wheeling, IL 60090. The office hours are 7:30 a.m. to 4 p.m. Monday - Friday and the phone number is 847-537-8270. To learn more about CCSD21, please visit: ccsd21.org

BOARD OF EDUCATION

The CCSD21 Board of Education holds monthly meetings of the entire school board. These are typically held on the third Thursday of the month at 7 p.m. at the District 21 Community Service Center and Administrative Office.

Agendas are posted 48 hours prior to the meeting and can be viewed by visiting: ccsd21.org/board-of-education-meetings

COMMUNITY SERVICES

[Buffalo Grove Park District](#)

530 Bernard Drive
Buffalo Grove, IL 60089
Phone: 847-850-2100
Fax: 847-459-5741
info@bgparks.org
bgparks.org

Clubhouse Child Care:
847-850-2100

[Village of Buffalo Grove](#)

50 Raupp Boulevard
Buffalo Grove, IL 60089
Phone: 847-459-2500
Fax: 847-459-7906
info@vbg.org
vbg.org

[Indian Trails Public Library District](#)

355 Schoenbeck Road
Wheeling, IL 60090
Phone: 847-459-4100
Fax: 847-459-4760
social@indiantrailslibrary.org
indiantrailslibrary.org
Library Cards:
indiantrailslibrary.org/visit-us/library-cards

[Wheeling Park District](#)

100 Community Boulevard
Wheeling, IL 60090
Phone: 847-465-3333
news@wheelingparkdistrict.com
wheelingparkdistrict.com

[Village of Wheeling](#)

2 Community Boulevard
Wheeling, IL 60090
Phone: 847-459-2600
Fax: 847-459-9692
wheelingil.gov

[Wheeling Township](#)

1616 N. Arlington Heights Road
Arlington Heights, IL 60004
Phone: 847-259-7730
Fax: 847-259-1570
news@wheelingparkdistrict.com
wheelingtownship.com
Food Pantry:
wheelingtownship.com/Food-Pantry

[Suicide and Depression Awareness and Prevention](#)

- Visit the National Suicide Prevention Lifeline: 988lifeline.org, call, text or chat 988.

[Safe2Help](#)

- Safe2Help offers students a safe, confidential way to share information that might prevent threats to school safety.

MISSION AND VISION

Mission

CCSD21's Preschool Program recognizes the individual strengths of each child and encourages growth in all developmental areas. We, in collaboration with families, support the development of the whole child by providing meaningful experiences and opportunities for learning.

Vision

The Preschool Program is a diverse learning community of children, educational teams, and families working together to provide a safe and nurturing environment. We encourage learning through active play, which facilitates the child's social-emotional, communicative, cognitive, and motor development. Our educational environment empowers our students to become life-long learners and responsible active members of the community.

FOLLOW US - #21Learns



Hawthorne: facebook.com/ccsd21hawthorne



Hawthorne: instagram.com/ccsd21hawthorne



CCSD21: linkedin.com/company/community-consolidated-school-district-21



CCSD21: youtube.com/@ccsd21/videos

SUPERINTENDENT



Dr. Michael Connolly
Superintendent

On behalf of the school administration, welcome to the CCSD21 family! You're joining a diverse district of more than 1,000 staff, 6,000 students, and families who speak over 75 languages across six villages and 13 schools.

We are committed to empowering students to work hard, grow into their best selves, and take advantage of every educational and extracurricular opportunity. Our focus on high-quality learning, family engagement, and responsible use of resources creates the best possible environment for your child's success.

This welcome kit provides key information to help you prepare for your child's time at our early childhood school. If you have questions, please reach out to your principal, assistant principal, the deputy superintendent, or me. We're excited to have you here and ready to support you every step of the way.

YOUR ADMINISTRATOR



Melissa Scaletta
Principal of Hawthorne & Director of Early Childhood Education

Welcome to Hawthorne! I am thrilled to start this new school year and work closely with you and your children. Our school's inclusive approach aims to foster a supportive environment where students of all abilities can learn and grow together. Through play based instruction, we will focus on developing essential skills such as motor skills, language skills, conceptual understanding, social-emotional skills, and self-help skills. I'm committed to being an integral part of your child's educational journey and I look forward to getting to know the students and families better.

☎: **847-465-7291**

✉: melissa.scaletta@ccsd21.org

Secretaries:

Alice Viera, Early Childhood School Secretary (information about Hawthorne)

☎: **847-465-7290** ✉: alice.viera@ccsd21.org

Maricela Fernandez, Early Childhood Program Secretary (information regarding preschool eligibility, screening and registration)

☎: **847-520-6282** ✉: maricela.fernandez@ccsd21.org

ABOUT HAWTHORNE

Hawthorne Early Childhood School was built in 1971 and is a part of CCSD21. The school serves students in preschool. Hawthorne became an early childhood school in 2009. It was named after author Nathaniel Hawthorne (1804-1864).

Motto: Once a Bee, Always a Bee!

Mascot: Bee

Address: 200 Glendale Street, Wheeling, IL 60090

Main Office Phone Number: 847-465-7290

Office Hours: Monday - Friday from 8:15 a.m. - 4:15 p.m.

Attendance Line: 847-465-2606

Health Office: 847-465-2606

Fax Number: 847-465-7296

Family Engagement Liaison: Nora Molina - 224-676-8747

Website: hawthorne.ccsd21.org

Handbook: ccsd21.org/handbook

School Hours: AM Session: 9 a.m. - 11:30 a.m.
PM Session: 1 p.m. - 3:30 p.m.

Registration Fees: There are no fees for the preschool program.

School Supplies: CCSD21 will provide all students with supplies needed for the school year. The supplies will be distributed to each student at the beginning of the school year.

School Calendar: The first day of classes for students in preschool is Thursday, August 21, 2025.

Meet the teacher is on Wednesday, August 20, 2025.

Please visit ccsd21.org/parent-resources/calendars for the complete school year calendar.

Hawthorne School Event Calendar:
hawthorne.ccsd21.org/events/

SERVICES

Families in Temporary Living Situations

Please contact Hawthorne's social worker or the CCSD21 McKinney-Vento Liaison for assistance and information on helpful resources.

● **Hawthorne School Social Worker:**
brenda.carlos@ccsd21.org and margaret.wydra@ccsd21.org

● **CCSD21 McKinney-Vento Liaison:** 847-419-3083

Food Service

CCSD21 provides a nutritionally balanced, free snack every school day for qualified students as part of the National School Lunch Program, a federally assisted meal program operating in public schools.

● Menus can be found on MealViewer at:
schools.mealviewer.com/district/CommunityConsolidated21

If your child has specific nutritional needs or has needs related to allergies, please contact the nurse at 847-465-2606.

Bus Transportation Services

- CCSD21 offers school bus transportation services to qualified students.
- First Student, Inc. is CCSD21's contracted transportation provider.
- Bus routes are distributed to CCSD21 families in the summer.
- Transportation Contacts:
 - **First Student, Inc.:** 847-541-0220
 - **CCSD21 Transportation Manager:** 847-520-2705
 - **CSD21 Director of Business Services:** 847-520-2773
- **Want to track your child's bus?** Download our ParentView bus tracker app! FirstView1.0. The District code is: Y4Z4N

General Bus Tips

- We cannot pick up/drop off at numerous locations.
- Have child at the bus stop 10 minutes prior to pick up time.
- Students wear seat belts. Safety vests or buckle guards can be provided if needed. Parents will buckle and unbuckle their child.
- Food, drink, and gum are not allowed on the bus.
- Bus changes may require up to two weeks to complete.

Car Riders

- Park your car and walk to door 1.

Special Education

- CCSD21 offers a continuum of special education services to support students with disabilities.
- Students with special needs may qualify for an individualized education program, a 504 plan, and/or services through the Northwest Suburban Special Education Organization (NSSEO).
- For more information, please visit: ccsd21.org/student-services

Support Services

All schools have the following support services available for students:

- Occupational Therapist
- Speech Pathologist
- Psychologist
- Social Worker

Please contact the principal if your child needs support services.

Library & Media Center (LMC)

- LMC materials and books may be checked out by the student.
- Students are asked to care for the materials and books that they borrow from the LMC.

Sensory/Motor

Each day, there will be a time for your child to develop gross motor and motor planning skills either inside or outside. Please dress your child appropriately so they may be outside when the weather permits. Snow and moderately cold weather do not keep the children inside.

IMPORTANT INFORMATION

Attendance

- Parents/guardians must notify the school of their child's absence. A voicemail will take messages before and after school hours.
- Attendance phone number is 847-465-2606.
- If the school does not receive a notice, you will be contacted at home and/or work.

Health Services

- If your child has a health condition, please notify the school nurse at 847-465-2606.
- State medical forms are required. Please visit ccsd21.org/registration for further details.
- Bring your student to our Health Center for their physical, immunization(s), or other medical needs. The center is free and right in your backyard! Schedule an appointment at: ccsd21.org/healthcenter/

Medications at School

- Medications may be administered by qualified staff only upon written request.
- Contact the school nurse at 847-465-2606 for more information.

Communicating with Hawthorne Staff

ParentSquare is CCSD21's communication tool.

To contact a Hawthorne staff member: parentsquare.com/signin

- Sign into your ParentSquare account.
- Select messages on the side menu.
- Click on the new message box.
- Select a quick recipient OR type the staff member's name under the recipients box.

For more information and to set up your account visit:

www.ccsd21.org/parentsquare

E-Learning Day

- In the event of a school closure, either for weather or other emergency, your child's teacher will send a choice board of activities for the day. Teachers will be available to contact during the day.
- Communication will be shared via ParentSquare.

Emergency School Closures

In the event of extreme weather conditions or any other reason that would require school to be closed, you may find information on:

- The District website (ccsd21.org).
- Phone and email notifications via ParentSquare.
- Major news media outlets, such as WGN, WBBM, WMAQ, WLS, WFLD, WGBO and WSNS.
- EmergencyClosingCenter.com under the listing of DIST #21 (WHEELING).
- Our social media channels.

Updating your Contact Information

Please visit or call Hawthorne's main office if at any time you change your:

- Telephone number(s).
- Email address(es).
- Emergency contact information.

Visiting the School

All CCSD21 schools have secure entrances. Visitors are required to:

- Enter through the front door.
- Identify themselves.
- Provide the reason for being at school.
- Provide a picture ID.
- Return to the main office to sign out.

PowerSchool Parent Portal

PowerSchool Parent Portal is our Student Information System. Some of the information available to you in the Parent Portal:

- Registration.
- Student placement.

To create your PowerSchool Parent Portal account and/or for instructions to download the app, visit: ccsd21.org/powerschool-parent-portal

PROGRAMS

Through Individuals with Disabilities Education Act (IDEA) and the Preschool for all (PFA) block grant, CCSD21 expanded services to children ages 3-5 who are or might be at risk for developmental delay or disabilities. With the help of partners Clearbrook Early Intervention, Child Find and the YWCA Early Prevention Program, the district was able to observe the experiences, strength and interests of each child in order to identify needs and provide learning opportunities to support their development.

Family Engagement Events:

The CCSD21 Preschool Program offers family engagement activities and events throughout the year that includes:

- Meet the Teacher the day before the first day of school.
- Curriculum Night in September.
- Family Nights.
- Parent/Guardian workshops to promote child development at home.
- Support Groups.
- Week of the Young Child (April).

Early Prevention Program

- The program is for or siblings of preschool students, aged 0-3 years old.
- Monthly parent-child activities.
- Referral to the YWCA Strong Families Early Prevention Program.

Language Services

Hawthorne offers Bilingual Spanish and English Language Learners (ELL) programs.